DISCUSSIONS

Welcome Address:

The IQAC Coordinator, Dr. G. Devi, welcomed the IQAC members for the Second IQAC meeting of the year 2020-2021 and stated the Agenda of the meeting

- Address by the Principal
- Follow up of the previous meeting
- Academic activities
- Research activities
- Placement initiatives
- First Year Classes
- Readiness for Autonomous inspection Placement initiatives

Address by the Principal:

Principal greeted all the members of the IQAC. HoD of Mechanical and Dr. Muthumanickam S, Associate Professor of ECE were appreciated for getting AICTE grants for STTP. Principal expressed that the Management appreciated the efforts taken by the faculty members of the RMK group. He added that Vice Chairman stated that the expectation of the parents from an Engineering college is 1. Good infrastructure 2. Excellent teaching 3. Placement. Lots of infrastructure has been created and discipline was always given utmost importance and it is strictly adhered to. Our aim should always be to place 90% of our students. Principal requested all the HoDs to address the IV-year students in batches. The HoDs were requested to ensure that maximum number of students get placed. Good placement, academic results and research will give a boost in NIRF/ARIIA ranking.

DISCUSSIONS	REMARKS/ACTION TO BE TAKEN
Follow up of the previous meeting: Targets were fixed for Academics, placements and Research publications to improve the Institutional Ranking and the quality outcomes in all parameters.	The Department Research Cell coordinators submit the monthly report to the overall Research Cell Coordinator and the targets are being followed. Counsellors have regular meetings with their wards.
Academic activities: Principal said that, MoU has been signed with Edwisely-India's 1st Personalized Learning Technology in Engineering that blends Career with College-Transforming RMK College of Engineering and Technology into AI Powered Personalized Learning Campuses. Everyday test according to Bloom's level can be conducted using the app. The Exam Cell Convener said that, For VII semester students, based on the feedback, project viva-voce examination was held on 22.09. 2020.Online proctored MCQ type examination was conducted for one-hour duration from 24.09.2020 to 29.09.2020. Principal added that Standard questions can be prepared and 2 such tests can be conducted before the University exam. MCQ with Part A (1-mark questions) in remembering and understanding levels and Part B (2 marks questions) in analytical level has to be prepared and practice test has to be conducted so that the students are ready for the University online exam.	The Edwisely App has to be used effectively. Every day the students should be made to use the app.
Research activities: The Research Cell Coordinator felt that more importance has to be given to research to get good ranking in NIRF/ARIIA. The faculty members have to spend more time for research, especially during this pandemic period and ensure that the given targets are achieved. The HoDs updated that many journal papers have been submitted and they are awaiting publication. All faculty members are involved in publishing research papers/review articles in scopus/wos journals.	Once in two weeks a detailed report will be sent by the research coordinator to the Principal.

Placement initiatives: The Placement Coordinator, Mr. V. Sudharsanam said that for Final year students, the departments have started conducting mock interviews. 5 or 6 students have been allotted to a mentor who will closely follow the students. The mentors are in constant touch with the students/parents. Short test, coding test and aptitude test have been conducted by the department apart from the regular training. Campus preparation guide has been prepared by our faculty members and circulated to all the students. Everyday forenoon preparation on a particular topic and afternoon test on the same. Immediately the answers are discussed. Evening training classes are conducted by the alumni. The advanced programming classes are also arranged. **Suggestions for improvement** The students can be categorized into 3 levels based on their coding skills and training for placements can be given based on their level from the III semester onwards. For Second year students. BEC classes were conducted from 21.09.2020 to 26.09.2020.	The idea was welcomed by the Principal and the HoDs. Also, in every department few faculty members can be trained in coding who in turn can train their department students. In addition, technical talks can be arranged with the industry experts. From II year onwards, the counselors have to regularly follow the students on the performance in skillrack and find out what can be done to improve their performance. Coding classes can be started. Students should be encouraged to do some certificate course in programming with NPTEL/UDEMY/COURSERA.
First Year Classes: The first-year inauguration programme was held on 11th of November 2020 in virtual mode. The Universal Human Values program was conducted for the first 10 days for the first-year students. Also, all the activities of our college like CoE, Training and Placements, Skill rack, extracurricular and co-curricular activities were explained to the freshers.	HoD (S&H) informed that the classes have been started for the first years and it is going well.

Readiness for Autonomous inspection: Principal said that, Framing the curriculum/syllabus for the autonomous status of our college has to be done meticulously to cover the following points: 1. Emphasis for fundamentals 2. Importance for practical classes/mini projects 3. Innovation to be instilled from the lower semesters 4. As it is framed by us, it should not have curricular gap 5. Importance for social activities 6. Coding in C language for 2 semesters 7. Cater to all level of students The inspection for autonomous status can happen in the month of December. Hence all the files and records have to be kept ready.	The HoD of Mechanical department was requested to prepare a check list of all the important documents/files.

Vote of thanks:

Academic Coordinator, Dr. Geetha Balachandar, thanked all the members for their valuable inputs.

Convener-IQAC

Members Attended

S. No.	Name	Designation
1	Dr.T.Rengaraja	Principal,Convever-IQAC
2	Dr. Paulraj D	Professor & Head, CSE
3	Dr. Gangatharan N	Professor &Head, ECE
4	Dr. Kalaiarasi N	Professor & Head, EEE
5	Dr. Balasubramanian M	Professor & Head, Mech. Engg.
6	Dr. Selvakumaran K A	Professor & Head, S&H
7	Dr. Geetha Balachandar	Academic Coordinator
8	Dr.C.Arun	Research Coordinator
9	Dr.K.G.Shanthi	NIRF Coordinator
10	Dr. P. K Devan	Convener- Entrepreneur Development Cell, IIC
11	Mr. V. Sudharsanam	Convener- Training & Placement Cell
12	Dr. S. Senthil Kumar	Convener- Higher Education Cell
13	Ms. S. Vaishnavi	IQAC-Department Coordinator -CSE
14	Ms. S. Seshavidhya	IQAC-Department Coordinator – ECE & Co coordinator -IQAC
15	Ms. T.J Catherine	IQAC-Department Coordinator – EEE
16	Mr. Senthil Gavaskar	IQAC-Department Coordinator - MECHANICAL
17	Mr. K. Sudhakar	IQAC-Department Coordinator – S&H
18	Dr. G. Devi	Coordinator –IQAC & ISO -Management Representative